

Academy of Historical Arts



Private Tuition Rates

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Version and Copyright Information

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Contents

| | | |
|---|---|---|
| 1 | How to arrange and purchase private tuition | 4 |
| 2 | Normal rates | 4 |
| 3 | If your AHA club qualifies for a discount | 5 |
| 4 | Mixed group bookings | 5 |
| 5 | Additional fees with each booking | 6 |
| 6 | In the event of cancellations | 6 |

The Academy of Historical Arts asserts its right to change this policy or these prices at any time.

1. How to arrange and purchase private tuition

For the moment, please arrange private tuition by emailing academy@triqueta-services.org to speak with the senior instructors in the organisation. If you are an AHA member then when you email us, please tell us in which AHA club you hold membership, so that we can tell you if your club is eligible for the discounted rate.

2. Normal rates

- Sessions cost a base rate of **£10 per hour** for each person taking part in the lesson.

- If you purchase a single three-hour (or longer) session then the base rate is free for the third hour.

- To book instructor(s) for the session it will be a further **£10 per hour** for each instructor you wish to be present at the session.

Example: a one hour lesson for one person would cost $£10 + £10 = £20$ for the session. If the lesson was for three participants, still just for one hour, then the session would cost $(3 \times £10) + £10 = £40$ in total.

Example: a two hour lesson for one person would cost $(2 \times £10) + (2 \times £10) = £40$ for the session. If the lesson was for two participants, for two hours, then the session would cost $(2 \times £10) + (2 \times £10) + (2 \times £10) = £60$ in total.

Example: a three hour lesson for one person would cost $(2 \times £10) + (3 \times £10) = £50$ for the session. If the lesson was for five participants, for three hours, then the session would cost $(5 \times £10) + (5 \times £10) + (3 \times £10) = £130$ in total.

3. If your AHA club qualifies for a discount

- Sessions cost a base rate of **£5 per hour** for each person taking part in the lesson.

- If you purchase a single three-hour (or longer) session then the base rate is free for the third hour.

- To book instructor(s) for the session it will be a further **£10 per hour** for each instructor you wish to be present at the session.

Example: a one hour lesson for one person would cost $£5 + £10 = £15$ for the session. If the lesson was for three participants, still just for one hour, then the session would cost $(3 \times £5) + £10 = £25$ in total.

Example: a two hour lesson for one person would cost $(2 \times £5) + (2 \times £10) = £30$ for the session. If the lesson was for two participants, for two hours, then the session would cost $(2 \times £5) + (2 \times £5) + (2 \times £10) = £40$ in total.

Example: a three hour lesson for one person would cost $(2 \times £5) + (3 \times £10) = £40$ for the session. If the lesson was for five participants, for three hours, then the session would cost $(5 \times £5) + (5 \times £5) + (3 \times £10) = £80$ in total.

4. Mixed group bookings

If the session is booked for a group of individuals, of whom some are members of an AHA club that qualifies for a discounted rate and others are not part of such a club, then the solution is simple. The instructor(s) are still paid £10 per hour, the individuals pay the appropriate base rate (£10 or £5) depending on their eligibility for the discounted rate. As normal, if the session is booked for a third hour, the base rate is only paid for the first two hours.

5. Additional fees with each booking

In addition to the hourly rates, the customer(s) must make the arrangements for the venue where training may take place. It is not a problem for the instructor if this is inside or outside, a free venue or a paid venue; this is entirely up to the customer(s).

However, the instructor has the right to refuse to give or to continue to give a lesson if the conditions at the venue are unsafe (for example, if outside in the student's garden to keep costs down, and it starts to rain heavily). The onus is on the customer to choose a safe venue in which training may happen, and so we recommend an indoor venue as often as possible.

Also, the instructor's travel expenses must be covered. The instructor will endeavour to find the most affordable transport to travel to and from the lesson.

6. In the event of cancellations

The purchase of private tuition can be cancelled within seven days after the purchase is made (but not within the 48 hours immediately preceding the session) in exchange for a full refund of the base rate and instructor's fee. The transport fee will not need to be paid to the instructor in the event of a valid cancellation.

After the seven-day cooling off period, or within the 48 hours immediately preceding the session, if the customer cancel the session then the full base rate and instructor's fee must still be paid.

If the instructor must cancel the session then the customer will receive a full refund of full hours not yet taught; partial hours may be refunded as an hour of credit to the customer. If the instructor cancels the session because of a health and safety risk due to the location chosen, then no refund may be given.

If the instructor feels unsafe or threatened, then the instructor should cancel the session and no refunds may be given (and the police may be contacted). If the customer(s) drink alcohol, consume powerful medications or other ability-altering substances or drugs during or immediately before, then the instructor should cancel the session and no refunds may be given.

Example: if a lesson has to be cancelled by the instructor before he or she can arrive to deliver the session, a full refund will be given to the customer.

Example: if the instructor arrives and delivers two hours of a three hour lesson, but then needs to cancel the session before the third hour can be taught, then the third hour will be refunded to the customer.

Example: if the instructor arrives and delivers one and a half hours of a two hour lesson, but then needs to cancel the session before completing the second hour, then an hour of tuition may be given to the customer on credit for another time. If less than 45 minutes of an hour have been taught before cancellation then the customer will receive an hour of credit; if at least 45 minutes of a one hour have been taught before cancellation then no refund or credit can be offered.

Example: if the session is taking place in the student's back garden, to save money on venue hire, and it begins to rain heavily, then the instructor may cancel the session for health and safety reasons. If this happens then no refund can be given, as the onus is on the customer to choose a safe environment in which to train.

Example: if the instructor arrives and delivers one hour and twenty minutes of a three hour lesson, but then needs to cancel the session before completing the second hour, then an hour of tuition may be given to the customer on credit for another time and the third hour will be refunded in full for the customer (or given as credit for another time if the customer would prefer this).

Example: if on the 8th of the month, a customer books a session to happen on the 15th of the month, but then decides on the 10th to cancel the session, then a full refund will be made. If the customer waits until the 13th, 14th or 15th to cancel then no refund may be made.

Example: if a customer books an eight-hour lesson but can only complete the first five hours before having to call off the rest of the session then the full amount must still be paid.